



County of Santa Cruz Planning Department  
 701 Ocean Street 4<sup>th</sup> Floor, Santa Cruz, CA 95060  
 www.sccoplanning.com

# Building Permit Deferred Submittal

Form  
PLG-206

**This form to be submitted with documents and specifications for deferred submittal(s) listed on the Santa Cruz County issued plans.**

The preparer is legally responsible for signatures whether a graphic, typewritten, or handwritten. Documents may not be restricted by digital signatures or otherwise.

**Project Information** Staff will assign Deferred Submittal Permit No. \_\_\_\_\_

Notice to Applicants for Commercial Building Permits: [AB3002](#) Reference Issued Permit No. \_\_\_\_\_

[ePlan](#) electronic submittal required. [Express Plan Check](#) may process using ePlan or Paper.

APN: _____	Date: _____
Project Address: _____	
Legal Owner: _____	Email: _____
Owner Address: _____	Phone: _____

<b>Applicant</b>	License No. _____
Name: _____	Email: _____
Address: _____	Phone: _____

<b>Design Professional in Charge (if any)</b>	License No. _____
Name: _____	Email: _____
Address: _____	Phone: _____

**Deferred Submittal** Indicate relevant information including sheets, reports, authors, dates, listings, etc.


**Acknowledgements** To be completed by the Owner, and the Engineer or Architect

**Property Owner** Sign and date

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing below, we confirm that the deferred submittal documents have been reviewed and found to be in general conformance to the design of the building prepared under our responsibility.

**Apply California State registered architect or engineer** (signature and stamp below, if applicable)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- Deferred Submittal Requirements**
- The Project Engineer or Architect of Record must approve any plans and calculations before these are submitted to the Building Division.
  - The Building Division must review and approve the deferred submittal documents BEFORE the installation of any deferred submittal items.
  - The approved documents of the deferred submittal items must be at the job site during the inspection of the deferred items.