



COUNTY OF SANTA CRUZ

PLANNING DEPARTMENT
701 OCEAN STREET, 4TH FLOOR, SANTA CRUZ, CA 95060
(831) 454-2580 FAX: (831) 454-2131 TDD: (831) 454-2123

SB 330 PRELIMINARY APPLICATION

This form serves as the Preliminary Application for projects seeking vesting rights pursuant to SB 330, the Housing Crisis Act of 2019. Please refer to the SB 330 Guide to learn more.

PROJECT INFORMATION

Site Address: _____ APN(s): _____

Existing Use(s): _____ Proposed Use(s): _____

PRIMARY CONTACT INFORMATION

Name: _____ Contact Type: _____

Address: _____

Email: _____ Phone: _____

REQUIRED ATTACHMENTS

- Supporting documentation/plans required for checklist items 1-17
- \$1,500 deposit for SB 330 Preliminary Application processing fee

PLEASE PROVIDE ALL INFORMATION REQUIRED HEREON. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED AND VESTING DATE WILL BE DELAYED.

- I hereby certify that my SB 330 Preliminary Application is complete pursuant to Gov. Code [§65941.1](#), as demonstrated in the checklist below.

Owner Name: _____ Signature: _____ Date _____

Applicant Name: _____ Signature: _____ Date _____

AGENCY USE ONLY

County Planning Staff Name:	Submittal Date:
County Planning Staff Signature:	
Application Number:	Discretionary application items DUE: (180 days after submittal date)

Please check “**YES**” to indicate that your application includes the information required and identify the sheet number where it can be found. Use “**N/A**” for items that are not applicable to your project.

SB 330 PRELIMINARY APPLICATION CHECKLIST		YES	N/A	SHEET NO.
1.	The specific location, including parcel numbers, a legal description, and site address, if applicable.	<input type="checkbox"/>		
2.	The existing uses on the project site and identification of major physical alterations to the property on which the project is to be located.	<input type="checkbox"/>		
3.	A site plan showing the location on the property, elevations showing design, color, and material, and the massing, height, and approximate square footage, of each building that is to be occupied.	<input type="checkbox"/>		
4.	The proposed land uses by number of units and square feet of residential and nonresidential development using the categories in the applicable zoning ordinance.	<input type="checkbox"/>		
5.	The proposed number of parking spaces.	<input type="checkbox"/>		
6.	Any proposed point sources of air or water pollutants.	<input type="checkbox"/>	<input type="checkbox"/>	
7.	Any species of special concern known to occur on the property.	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Whether a portion of the property is located within any of the following:	<input type="checkbox"/>		
Check all that apply:				
<input type="checkbox"/>	(A) A very high fire hazard severity zone, as determined by the Department of Forestry and Fire Protection pursuant to Section 51178.			
<input type="checkbox"/>	(B) Wetlands, as defined in the United States Fish and Wildlife Service Manual, Part 660 FW 2 (June 21, 1993).			
<input type="checkbox"/>	(C) A hazardous waste site that is listed pursuant to Section 65962.5 or a hazardous waste site designated by the Department of Toxic Substances Control pursuant to Section 25356 of the Health and Safety Code.			
<input type="checkbox"/>	(D) A special flood hazard area subject to inundation by the 1 percent annual chance flood (100-year flood) as determined by the Federal Emergency Management Agency in any official maps published by the Federal Emergency Management Agency.			
<input type="checkbox"/>	(E) A delineated earthquake fault zone as determined by the State Geologist in any official maps published by the State Geologist, unless the development complies with applicable seismic protection building code standards adopted by the California Building Standards Commission under the California Building Standards Law (Part 2.5 (commencing with Section 18901) of Division 13 of the Health and Safety Code), and by any local building department under Chapter 12.2 (commencing with Section 8875) of Division 1 of Title 2.			
<input type="checkbox"/>	(F) A stream or other resource that may be subject to a streambed alteration agreement pursuant to Chapter 6 (commencing with Section 1600) of Division 2 of the Fish and Game Code.			
9.	Any historic or cultural resources known to exist on the property.	<input type="checkbox"/>		
10.	The number of proposed below market rate units and their affordability levels.	<input type="checkbox"/>	<input type="checkbox"/>	
11.	The number of bonus units and any incentives, concessions, waivers, or parking reductions requested pursuant to Government Code §65915.	<input type="checkbox"/>	<input type="checkbox"/>	

SB 330 PRELIMINARY APPLICATION CHECKLIST	YES	N/A	SHEET NO.
12. Whether any approvals under the Subdivision Map Act, including, but not limited to, a parcel map, a tentative map, or a condominium map, are being requested.	<input type="checkbox"/>		
13. The applicant's contact information and, if the applicant does not own the property, consent from the property owner to submit the application (see Owner-Agent Approval Form attached).	<input type="checkbox"/>		
14. For a housing development project proposed to be located within the Coastal Zone, whether any portion of the property contains any of the following:	<input type="checkbox"/>	<input type="checkbox"/>	
Check all that apply: <input type="checkbox"/> (A) Wetlands, as defined in subdivision (b) of Section 13577 of Title 14 of the California Code of Regulations. <input type="checkbox"/> (B) Environmentally sensitive habitat areas, as defined in Section 30240 of the Public Resources Code. <input type="checkbox"/> (C) A tsunami run-up zone. <input type="checkbox"/> (D) Use of the site for public access to or along the coast.			
15. The number of existing residential units on the project site that will be demolished and whether each existing unit is occupied or unoccupied.	<input type="checkbox"/>	<input type="checkbox"/>	
16. A site map showing a stream or other resource that may be subject to a streambed alteration agreement pursuant to Chapter 6 (commencing with Section 1600) of Division 2 of the Fish and Game Code and an aerial site photograph showing existing site conditions of environmental site features that would be subject to regulations by a public agency, including creeks and wetlands.	<input type="checkbox"/>	<input type="checkbox"/>	
17. The location of any recorded public easement, such as easements for storm drains, water lines, and other public rights of way.	<input type="checkbox"/>	<input type="checkbox"/>	



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OWNER-AGENT APPROVAL FORM

For persons other than the owner who wish to obtain a building, development or other permit, owner approval is required. This is the County's authorization to issue a permit to the agent listed below:

Agent: **Name:** _____

Address: _____

City: _____

State/Zip Code: _____

Telephone: __ (____) _____

Email: _____

Owner: **Name:** _____

Address: _____

City: _____

State/Zip Code: _____

Telephone: __ (____) _____

Email: _____

Date:

Signature of Owner

Assessor's Parcel Number(s)

Project Location

Note: One Owner-Agent form will be required for each permit required. In the case where there is more than one owner of a parcel, the owner signing this form represents that he/ she has the consent from all other owners of the parcel. For development permits, by signing this form, the owner is authorizing the agent to legally bind the owner to responsibility for payment of the County's cost for inspections and all other actions related to noncompliance with permit conditions. The agent will be required to provide the department with proof of service by mail, that the owner was mailed a copy of the executed acceptance of permit conditions. Finally, by signing this form, the owner is designating the agent as their Agent for Service of Process for all matters relating to this application.

****Any refunds will be made to whomever made the payment**